

MANONMANIAM SUNDARANAR UNIVERSITY, TIRUNELVELI
BI-ANNUAL REPORT ON LIBRARY FACILITIES FOR REVIEW MEETING – JAN 2018

Sl.	Subject	Remarks
1.	Availability of Policy Folder, consisting of Relevant G.O, Regulations, Meeting Resolutions, Orders of Higher authorities that will govern the staff members in daily works	
2.	Details regarding the events organised (No of participants, date, topic, etc)	
3.	Availability of Quality Procedures, Duties & Responsibility.	
4.	Average No. of daily Visitors to the Library	
5.	Total No. of Ph.D thesis uploaded in Shodh Ganga during 2017-18.	
6.	Details on No. of Books, Total Cost, Books needed as per UGC, etc	
7.	No. of Volumes of News letter published	
8.	Average daily users and No. of Materials available in Digital Library	
9.	Follow up Action on the audit report especially on the criterions in which the section scored less than 3 marks.	
10.	No. of hits for the Urgund by the staff members	
11.	Average No. of Staff members Visiting the Library	
12.	No. of Suggestions received through suggestion register and its follow up	
13.	Display of Organization Chart, User related Information, Do's and Don'ts	
14.	Website Updation with Current Data	
15.	No. of Hits for the Remote Access	
16.	Details on Web of Science H-Index of University	
17.	No. of Books in disposable condition	
18.	Details regarding the Stock Audit carried out	
19.	Strength, Weakness, Opportunities and Challenges	
20.	Action plan for the 2018-19	

Librarian